## **Annual General Meeting 2020 – Coronavirus related measures**

NOTE will take certain precautionary measures before the 2020 Annual General Meeting (AGM) because the Public Health Agency of Sweden has increased the risk level for the spread of infection in Sweden.

The goal is to reduce the risk of infection spread by holding a short and effective AGM with limited interaction, by the following measures:

- The number of functionaries and employees present at the AGM will be held at a minimum.
- No members of the Nomination Committee, the Board of Directors, representatives for the
  Auditors, functionaries or employees, who have experienced respiratory problems in
  combination with a fever during the 14 days immediately preceding the meeting, will attend the
  AGM. Shareholders and proxies are kindly requested to observe the same behaviour.
- Lighter consumption will be offered.
- Planned speeches are limited to a minimum in order to reduce the length of the AGM.
- The AGM closes immediately after the mandatory items the agenda has been discussed.
- Shareholders who do not wish to attend the meeting in person must authorise a proxy to exercise their voting rights. The power of attorney is proposed to be presented to the Chairman of the Meeting or another person whom the shareholder knows will attend the AGM. If the power of attorney is exhibited to the Chairman of the Meeting, the power of attorney must be combined with a voting instruction so that the Chairman of the Meeting knows how to vote under the various decision points. If the power of attorney is not combined with a voting instruction, then the Chairman will not be able to represent the shareholder at the meeting. In other cases, the power of attorney should also be combined with a voting instruction. Along with the power of attorney, copies of relevant authorisation documents must also be provided in accordance with what is stated in the notice to the AGM.

## Important!

Please note that the registration time will change from 1:15 p.m. to 1:45 p.m.

Note that the possibility of having a proxy exercise the shareholders' voting rights at the AGM presupposes that the shareholder has made a notification and is included in the share register in accordance with what is stated in the notice to the AGM. Thus, it is not enough to just submit a power of attorney form. This power of attorney is sent to the company well in advance of the meeting by letter to Box 1285, 164 29 Kista.

NOTE provides blank power of attorney form and blank voting instructions on the website under the tab "Corporate Governance" / "Shareholders' Meeting".

NOTE follows the development very closely and will, if necessary, publish updated information on the website prior to the AGM.

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## About NOTE

NOTE is one of northern Europe's leading EMS partners, producing PCBAs, subassemblies and box build products. NOTE's offering covers the complete product lifecycle, from design to after-sales. NOTE



has a presence in Sweden, Finland, the UK, Estonia and China. Net sales in the last 12 months were SEK 1,760 million; the group has approximately 1,070 employees. NOTE is listed on Nasdaq Stockholm. For more information, please go to www.note.eu.

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